

**REGULATIONS FOR THE PARTICIPANTS OF THE 2nd INTERNATIONAL
CONFERENCE FOR SWIMMING COACHES
20-22 SEPTEMBER 2024 IN WARSAW**

GENERAL PROVISIONS

1. The 2nd International Conference for Swimming Coaches, hereinafter referred to as the „Conference”, shall be held on 20.09.2024 – 22.09.2024 in Warsaw.
2. The Conference is organised by the Polish Swimming Federation and the Podlaskie Regional Swimming Federation.
3. The provisions of these Regulations shall form an integral part of the application for participation in the Conference and shall apply to all Participants.
4. The official website of the Conference can be found at: <https://konferencjapzp.pl/>

PARTICIPANT REGISTRATION

1. Participation in the Conference is subject to the following conditions:
 - a) submitting an application for participation in the Conference via the registration form available on the Conference website,
 - b) making a payment in the manner specified on the Conference website; the payment reference should include the Participant's forename and surname.
2. Successful registration is confirmed by an automatic message displayed on the website after completing the form and a similar message sent to the email address provided during the registration process (preliminary registration confirmation).
3. In case of not receiving the confirmation message, please fill out the form again or contact the Organizer at: sekretariat@polswim.pl or konferencja@polswim.pl
4. The message confirming the correct completion of the form does not constitute the final confirmation of participation in the Conference. Final confirmation of participation depends on the payment being made.
5. After the payment is processed, the Participant will receive a final confirmation from the Organizer, entitling them to participate in the Conference. The confirmation will be sent to the provided email address.

PAYMENT TERMS AND INVOICES

1. The prices for participation in the Conference are listed on the Conference website.
2. The Conference Organizer will issue an invoice for participation in the Conference and send it electronically to the email address provided during the registration process or by traditional mail to the correspondence address provided during registration.
3. The VAT invoice for participation in the Conference will be issued based on the information provided by the registrants in the "Invoice Details" section of the electronic form.
4. Any invoice corrections are possible only upon a written request from the entity for which the invoice was issued.

CANCELLATION TERMS

1. The Participant may cancel their participation in the Event only via e-mail to: sekretariat@polswim.pl or konferencja@polswim.pl
2. In the event of cancellation, the Participant is entitled to a refund as follows: - if the Organizer receives the cancellation notice after 13.09.2024, they have the right to retain 100% of the total fee.
3. The Conference Organizer reserves the right to change speakers and make program changes due to reasons beyond their control. In such cases, the Participant is not entitled to a refund.
4. If the Organizer refunds all or part of the registration fee, they have 60 days to process the refund from the day the Participant provides a signed corrective invoice to the Organizer's correspondence address.

COMPLAINTS

1. Any complaints by Participants towards the Organizer should be submitted electronically to: sekretariat@polswim.pl or konferencja@polswim.pl
2. Complaints by Conference Participants must be submitted no later than 14 days after the Conference ends. Complaints submitted after this period will not be considered.

FINAL PROVISIONS

1. In the event that the Conference does not take place due to reasons attributable to the Organizer, the Organizer will promptly refund the amounts paid by Participants to the bank accounts they have specified.
2. If the Conference does not take place due to reasons beyond the Organizer's control, the Participant is not entitled to compensation or a refund of any fees related to participation in the Event, as well as the costs of any additional services ordered by the Conference Participants from the Organizer.
3. Any disputes arising from participation in the Conference will be settled by the court having jurisdiction over the Organizer's headquarters.
4. Submitting a registration form through the Conference website constitutes acceptance of these Terms and Conditions, as well as compliance with the rules and all other arrangements made between the Participant and the Organizer.
5. The Conference Participant agrees to the free recording, use, and dissemination of their image and voice, as captured by the Organizer during the conference proceedings, in the report documenting the Conference. The work created using the image and voice may be used and distributed by the Organizer across all fields of exploitation specified in Article 50 of the Copyright and Related Rights Act (Journal of Laws 1994 No. 24, item 83, dated February 4, 1994), particularly in any reporting materials (regardless of form), and by placing these materials in any media (Internet, press, radio, television, leaflets, etc.), recording and reproducing by any technique, including magnetic, optical, printing, reprographic, digital techniques, public performance or public playback, at any open and closed events, exhibition, display, rental, lending, broadcasting, and rebroadcasting. This consent is irrevocable and not territorially limited.
6. During the Conference, the Participant is required to comply with the internal regulations in effect at the conference venue.
7. In matters not regulated by these Terms and Conditions, the provisions of the Civil Code shall apply.
8. The personal data provided in the registration form will be subject to the provisions of the Personal Data Protection Act (Journal of Laws 2018 item 1000, dated May 10, 2018) and the regulations of the European Parliament and Council (EU) 2016/679 of April 27, 2016, on the protection of natural persons with regard to the processing of personal data and on the free movement of such data, and repealing Directive 95/46/EC (GDPR).
9. The Organizer is not responsible for any items belonging to Participants that may be lost, damaged, or stolen during the Conference.
10. Participants are fully materially responsible for any damages they cause.