

**Information on the processing of personal data of participants  
in the International Training Conference for Swimming Coaches**

1. The administrator of your personal data is the **Polish Swimming Federation**, headquartered in Warsaw at ul. Cząstkowska 18, 01-678 Warsaw, e-mail address: sekretariat@polswim.pl, hereinafter referred to as the "Administrator."
2. The co-administrator of your personal data is the **Podlaskie Regional Swimming Federation**, headquartered in Białystok at ul. Komisji Edukacji Narodowej 5, lok. 50, 15-687 Białystok, e-mail address: podlaskiozp@gmail.com, hereinafter referred to as the "Co-administrator."
3. The Administrator has appointed a Data Protection Officer, who can be contacted regarding any issues related to the processing of personal data at the e-mail address: [iod@polswim.pl](mailto:iod@polswim.pl)
4. The Administrator and Co-administrator have determined their respective responsibilities for processing personal data in the Conference Regulations.
5. The personal data of conference participants will be processed for the purpose of:
  - a. registering for the conference and providing all organizational information to registered participants, as well as issuing participation certificates and providing conference recordings after its conclusion (in accordance with Article 6(1)(b) of GDPR),
  - b. potentially recording the image and/or voice of participants during the conference if they choose to actively participate in discussion panels, for example, by asking questions to speakers (in accordance with Article 6(1)(a) of GDPR),
  - c. fulfilling all legal obligations related to organizing the conference, including collecting and processing the participation fee (in accordance with Article 6(1)(c) of GDPR),
  - d. financially settling the conference with the co-financing entity, i.e., the Ministry of Sport and Tourism (in accordance with Article 6(1)(e) of GDPR, i.e., for the public interest task of developing knowledge and competencies of coaching staff),
  - e. potentially pursuing or defending against claims based on the legitimate interest of the Administrator (in accordance with Article 6(1)(f) of GDPR).
6. The personal data of conference participants will be processed by the Administrator and Co-administrator for a period of 5 years from the end of the calendar year in which the conference took place.
7. Personal data of participants may be shared with entities authorized by law and other entities providing various services to the Administrator, e.g., in the area of IT solutions. Due to the co-financing of the conference, participant data may be shared with the Ministry of Sport and Tourism for the purpose of controlling and settling the co-financed task carried out in the public interest. Data in the form of the recorded image and/or voice will be provided to the conference participants.
8. In relation to the processing of personal data, a conference participant has the right to access their personal data, the right to rectify them, the right to request their deletion, the right to limit their processing, and the right to object when the processing is based on Article 6(1)(f) or (e) of GDPR.
9. A conference participant whose image was recorded during the conference due to active participation may withdraw their consent at any time, with the reservation that the withdrawal of consent does not affect the legality of actions already performed by the Administrator and/or Co-administrator before the withdrawal.

To exercise the above rights, please contact the Administrator's Data Protection Officer.
10. The participant also has the right to file a complaint with the President of the Personal Data Protection Office if they believe that the Administrator or Co-administrator is processing personal data incorrectly.

11. Personal data will not be subject to profiling or automated decision-making.

12. Providing data is necessary for participation in the conference.